



Anaphylaxis Policy

Associated Learning and Teaching Principles

1. *Learning and teaching are personalised processes, which require the recognition of individual difference and diversity.*
2. *Learning and teaching require resilience and calculated risk-taking, supported by high expectations and quality learning environments.*

RATIONALE

At Corpus Christi Catholic High School, we are committed to care for all students with medical conditions of a serious nature which includes **Anaphylaxis**. All members of our community including students, staff and parents have responsibilities to ensure that these students feel safe in the knowledge that in the event of an incident, competent and adequate first aid will be administered. We wish to establish a partnership between the parents of students with anaphylaxis and the school to share information and clarify expectations.

GUIDELINES & PROCEDURES

Responsibility of Parents of a Child with Anaphylaxis

- Inform the Principal of the health needs of the child upon enrolment and if the health needs of the child change
- When requested by the school provide the following:
 1. Consent to Dispense Medicines Form (Appendix 2)
 2. Emergency Response Action Plan for anaphylaxis (to be completed by medical practitioner – Appendix 1)
 3. Provide the equipment and consumables for carrying out health care support procedures as specified in the student's individual Emergency Response Action Plan, including where relevant, the appropriate **EpiPen**
 4. Replace the **EpiPen when it expires** or after it has been used
 5. The school requires **one EpiPen to be supplied for the school sick bay** and **one to be on your child at all times**
 6. Ensure that their child carries their 'home' EpiPen to and from school and wherever possible on their person at school. In the event of physical activity the EpiPen should be given to a Learning Advisor for safe keeping

Responsibility of All Other Parents in the School Community:

- Parents should assist their child in understanding the seriousness of life threatening allergies and encourage them to be supportive and respectful of students with allergies
- Parents should review any information provided by the school

Responsibility of Students with Anaphylaxis:

- Do not trade or share food
- Wash hands before and after eating
- Recognise and alert staff to any symptoms relating to an allergic reaction
- Take as much responsibility as possible to avoid allergens
- Don't be afraid to let people know of their condition
- Ensure that they carry their 'home' EpiPen to and from school and wherever possible on their person at school. In the event of physical activity the EpiPen should be given to a Learning Advisor for safe keeping
- Report any incidents of bullying and harassment from other students in relation to their condition

Responsibility of All Other Students in the School Community:

- Students should have an understanding of the seriousness of life threatening allergies and be supportive of students in their community with allergies
- Avoid sharing food with anaphylactic students
- Refrain from bullying or teasing a student with a food allergy

Responsibility of Staff:

- Staff will be given appropriate training in Anaphylaxis to meet the needs of individual students. This training will be deemed Professional Development.
- Each member of the School community is responsible for ensuring that correct First Aid procedures in relation to Anaphylaxis, in both theory and practice, are observed
- Appropriate documentation will be obtained for each student upon application for enrolment in relation to medical information. This information will be utilised by the School's Administration Office to alert them to the need to obtain from the parent an Emergency Response Action Plan.
- School Support Officers to formulate an individual Management Plan, if required and record medical details in the School's operating system (SAS).
- Emergency Response Action Plans will be displayed throughout the school to assist staff in the event of anaphylaxis reaction by a student
- Management Plans will be instigated for all staff with anaphylaxis Consultation will be carried out with individual staff members in relation to their Management Plan and confidentiality requirements
- In the event of excursions or other activities which require students under Management Plans to leave the school grounds, learning advisors will refer to School Support Officers and also the school's *Anaphylaxis Policy* to ensure adequate First Aid will be provided in the case of an incident
- Learning Advisors of students with anaphylaxis are required to check that the student has their 'home' EpiPen with them in Learning Circle each day and at events/excursions
- The schools administration system (COMPASS) will be utilised to record any dispensing of Anaphylaxis medication by staff.

Policy Review	
Last Reviewed	OCT 2019
Next Review	2021
Implementation Responsibility	Principal

Appendices:

Appendix 1: [Emergency Response Action Plan](#)

Appendix 2: [Consent to Dispense Medication Form](#)

Appendix 3: [Catholic Education Office Wollongong - Dispensing of Medicines Policy](#)