



CCCHS Parents and Friends Association

Minutes

Date – 15th March 2023

Time – 1910 hours

Location – Vine Cafe

Meeting Opened: 1910 hours

**Acknowledgement of Traditional Owners
Welcome and Introduction**

Attendance

Present:

Lynda Kelly - briefly
Robert Muscat
Kylie White
Lee Karipidis
Kim McCrudden
Kirrily Martin
Michelle Voyer
Katrina Douglas
Angela Campbell

Apologies:

Lisa Green

Prayer

Minutes from previous meeting

**Moved: Kylie
Seconded: Lee**

Business Arising from Minutes

Agenda Item

Description

Decision/Action

Item 1

Office bearer position of Secretary

Angela Campbell nominated by Kylie White. Seconded by Lee Karipidis

Item 2

Ability to leave books in learning circle room

Confirmed that students can leave books in learning circle areas to reduce weight of school bags during the day.



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<p>Item 3</p>	<p>Weight of school bags - day use locker option?</p>	<p>Angela Campbell raised the proposal of day-use lockers with codes for extra bags students bring to school. Lockers would be accessed on a first-in-best-dressed policy and would open automatically at the end of the day for cleaning.</p> <p>Lee Karipidis raised the idea of a locked space for students to leave extra bags.</p> <p>Action: Lynda Kelly confirmed that there is no space available for 20 lockers or extra bag space area.</p>
<p>Item 4</p>	<p>Make up uniform check</p>	<p>Confirmed that make-up is included in regular uniform checks, particularly at Monday morning assembly.</p> <p>Policy is light foundation only.</p>
<p>Item 5</p>	<p>Learning grant applications- see attached.</p>	
<p>Item 6</p>	<p>Meeting Minutes</p>	<p>Confirmed that P and F minutes can be accessed by all via the school website once the minutes have been accepted. Minutes should also be emailed to ALL attendees of the meeting. School keeps a copy of the minutes.</p>
<p>Item 7</p>		
<p>Reports</p>		
	<p>Description</p>	<p>Decision/Action</p>



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Principal	<ul style="list-style-type: none"> -Still collecting quotes to build the awning for drop off/pick up area. -Still awaiting final quote for air-conditioning -Naplan started today -Open Night a success Step up to Corpus coming up for year 5 students. -Aim to start construction of the school hall in term3. Likely finished by the end of term 1, 2024. -Discussion re: impact on basketball courts and the potential for portable hoops. -Discussion re: gym within the hall to be accessed by third party out of hours in exchange for equipment fit-out. -Unsure if solar panels or water tanks will be incorporated in the initial build, or added on later. Will depend on costings. 	<p>Moved: Kim Seconded: Lee</p> <p>-Action: Rob to investigate portable hoops while basketball courts out of action.</p>
President	<ul style="list-style-type: none"> -Year 7 parents came to meet the LCLA 1/3/23. The evening was a success, particularly the meet and greet at The Vine Cafe for parents afterwards. 	<p>Moved: Kim Seconded: Lee</p>
Treasurer	<p>Working account \$11,892.63; iCash \$16,516.01; Term deposit \$24,381.76. Total funds \$52,790.40</p>	<p>Moved: Kylie Seconded: Lee</p>
Correspondence		
	Description	Decision/Action
In		
Out		
General Business		
	Description	Decision/Action
Item 1	<p>Katrina: Does the school have in-school-hours functions for parents to attend?</p>	<p>Only Showcase - awards ceremonies.</p>



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<p>Item 2</p>	<p>Angela: requesting more detail added to Minutes from 16/11/23 meeting. She was not emailed the minutes from this meeting. Stressed the importance of discussion and agreed actions being documented. Reference to 'item 1 in General Business: uniform consultation process'</p> <p>-Confirmed by Rob that parents and teacher uniform committee members were sought via advertising in the school newsletters and Compass alerts over multiple weeks in first half of 2021.</p> <p>-Confirmed by Rob that a Uniform consultation committee was formed with three teachers and three parents - a total of six.</p> <p>-Committee was unanimous in decisions to:</p> <ol style="list-style-type: none"> 1. Change junior boys shirts to tuck in style so tie can be incorporated into the uniform. 2. Change junior girls uniform to dress only. <p>Kirrily and Michelle voiced concerns about insufficient notification of Uniform Committee and the lack of parent consultation.</p> <p>Michelle requested newsletter dates for the advertisement for a Uniform Committee and minutes from the Uniform Committee meetings be timetabled for the next P and F meeting.</p>	<p>The agreed action was:</p> <ol style="list-style-type: none"> 1. Rob to discuss with exec whether boys tie was to be worn throughout the year, or just winter months. Confirmed: Tie for winter months only. 2. Rob would discuss with leadership about shorts/trousers option for the junior girls. Confirmed: Rob reported he has had discussion with the exec and junior girls will NOT have trousers/shorts option. School dress the only option for junior girls year round. <p>Action: Rob declined. He advised that this is not the forum for further discussion about uniforms. He reported that any further concerns should be raised with the CEO.</p>
<p>Item 3</p>	<p>Michelle: How to improve communication avenues between parents/carers and the school.</p>	<p>Suggestion the students are involved in this process.</p>
<p>Item 4</p>		
<p>Item 5</p>		
<p>Item 6</p>		
<p>Item 7</p>		
<p>Meeting Closed</p>	<p>2050 hours</p>	



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Next Meeting	17 th May 2023
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